



Expression of Interest (EOI) for Campus Management System (CMS)

GIK Institute invites Expression of Interest (EOI) from reputed IT service providers for the development and implementation of ODOO based Campus Management System (CMS) in its campus located at Topi-Swabi, Pakistan. The OBE based Software Application should cover the entire life cycle of a student starting from advertisement for online admissions up to graduation ceremony.

Major modules for the CMS solution should include the minimum of the below modules:

- 1) Online Admission Management System
- 2) Student Academic Record System Including Both OBE and Normal GPA Based System.
- 3) Course Assignment System
- 4) Class/Lab Management System
- 5) Timetable Management System
- 6) Results Management System
- 7) Exams Management System
- 8) Learning Management System
- 9) Faculty Management System
- 10) Fee Management System
- 11) Revenue Management System
- 12) Library Management System
- 13) Event Management System
- 14) Complaints Management System
- 15) Security Management System

The purpose of this Expression of Interest (EOI) is to pre-qualify specialized vendors who have experience providing goods or services in the following specialized areas:

1. Minimum three years of experience in development of Software for educational institutions and available Enterprise Software (if any).
2. Implementation of ODOO based CMS.
3. CVs of experts to be assigned the project, and list of projects executed in the past should also be included with the EOI.
4. Mention the project road map/ methodology and approximate duration for the project implementation.

Vendors must be licensed and legally organized businesses, organizations, or firms. Preference will be given to the vendors who already have a developed/working CMS for academic institutions. Individual consultants will not be considered for this EOI.

GIK Institute will only respond to written questions regarding this EOI through the email salman@giki.edu.pk and any questions must be submitted by 22nd January 2020.

All information provided by vendors in response to this EOI will be treated confidentially. GIK Institute will not use the information in any other context and we will not reveal details to other parties.

GIK Institute may require a respondent to submit additional information in order to better judge a response.

Factors for Consideration

Responders are expected to write an explanation about how they can address each of the areas of interest by GIK Institute, which will be used to determine if vendors shall be prequalified.

- Ability or confirmation of ability to provide goods or services described above.
- The vendor is registered and licensed in Pakistan to perform the work outlined above
- The vendor can prove they have the necessary financial resources to perform the work.
- Illustrative CVs of individuals on staff, or available to the vendor, who can perform the scope of work.
- Past performance descriptions illustrating relevant experience delivering the required services.
- Minimum three years of experience in development of Software for educational institutions and available Enterprise Software (if any).
- Implementation of ODOO based CMS.
- CVs of experts to be assigned the project, and list of projects executed in the past should also be included with the EOI.
- Mention the project road map/ methodology and approximate duration for the project implementation.
- Authorized partner of the proposed ODOO solution.
- Source Code of the proposed solution should be provided after implementation.
- Mention the approximate duration for the project implementation from the day of project initiation.

Response Format

Vendors must complete their responses, in English, following the specifications outlined below. The response format consists of below sections:

Section 1: Vendor Information

- Cover Letter
- Vendor Information: Company Name, Address and Phone Number, Number in Years in Business, Number of Employees (full and part-time), Name of CEO, History of organization.
- ODOO Partner Certificate

Section 2: Factors for Consideration

- Responses to each of the factors for consideration stated above.

Section 3: Client Reference:

- Include Client References, each reference must include the following:
 - Client Name, address, Point of Contact Name, Telephone number, email
 - Similar work performed and period of performance.

Notification in response of EOI

After receipt and review of EOI proposals, GIK Institute will notify successful vendors, who have been selected for pre-qualification for the implementation of CMS.

The EOIs prepared in accordance with the instructions in the documents, must reach the Institute on or before 28th February 2020 up-till 1500 Hrs. Document fee for EOI is Rs. 2,000/-