

**GHULAM ISHAQ KHAN INSTITUTE  
OF ENGINEERING SCIENCES AND TECHNOLOGY**

# **TENDER DOCUMENTS**

**For**

**PURCHASE OF  
COMPUTERS EQUIPMENT**

**No. GIKI/PO/CE-503/16  
2 May 2016**

The Ghulam Ishaq Khan Institute (GIK) of Engineering Sciences and Technology, located at Topi, District Swabi is a seat of excellence in higher engineering education and research. Sealed bids are invited from reputed firms/suppliers for purchase of computers equipment:

1. **Specification of items:**

Detail of the items, for which rates are required are given at Annexure-A. The Institute have the rights to increase or decrease the quantities of all items or any items.

2. **Date for submission of the quotation:**

Bids in sealed envelopes, on prescribed tender documents should reach to the Procurement Department, GIK Institute Topi before 3:00 pm on 17 May 2016. Write our inquiry No. GIKI/PO/CE-503/16 on the top of the envelope. Open bids will not be accepted.

3. **Tender opening date and venue:**

Tenders will be opened by the Procurement Committee in the presence of bidders at 3:30 pm on the same date (17 May 2016) in the Conference Room of H. U. Beg Administration Block, GIK Institute, Topi - 23640, District Swabi, Khyber Pakhtunkhwa.

4. **Price / rate:**

Please quote unit price for each item on **FOR Topi** basis, inclusive of all taxes.

5. **Validity of the price:**

Bids should remain valid for two months from the submission date of bids.

6. **Bid Security:**

You are required to enclose the call deposit of Rs.50,000 (refundable) through demand draft/pay order payable on account of GIK Institute, Topi with your bids document.

7. **Mode of Payment:**

Payment will be made through cross cheque subject to deduction of taxes, as per law, within 15 days after acceptance of materials / equipment.

8. **Delivery period:**

Please mention the delivery time on the bid, after placing the Purchase Order for each item.

9. **Penalty clause:**

If you fail to supply the material in the above specified period, GIK Institute reserves the right to blacklist you for future business or forfeit the security money of 0.32% per day of the contract value or may impose any other financial penalty as deemed fit.

10. **Installation / Commission of the equipment:**

Equipment will be installed / commissioned by the trained engineer (s) of supplier / contractor at GIK Topi, free of charge / are including in the cost.

11. **Warranty:**  
3 Year warranty is required. Please indicate the warrantee period and terms & conditions of the warranty.
12. Please sign and stamp each page of the tender/bid document; otherwise, it will not be considered / accepted.
13. Bidders having minimum 3 years experience of said work to the reputable organization/ institute/company etc are must.
14. Incomplete forms will not be acceptable and will not be considered in any case, and will be rejected.
15. In case of any dispute the decision of the GIK Institute will be final and binding on you.
16. Bids, will be accepted only, for the specifications given in the Tender (Annexure-A).

**For further information:**

Deputy Director (Procurement) GIK Institute, Topi,  
District Swabi. Ph: 0938 281026 (Ext: 2213), Email: [latif@giki.edu.pk](mailto:latif@giki.edu.pk)

## To be filled by the bidders

1. **Name of bidders:** -----
2. **Address:** -----  
-----
3. **Phone:** ----- **Mobile** -----
4. **Fax No.** ----- **E-mail:** -----
5. **NIC Tax No.** ----- **Sales Tax No.:** -----
6. **Branches (if any):** i. -----  
ii. -----  
iii. -----
7. **Type of Business:** i. -----  
ii. -----  
iii. -----
8. **Facilities:** i. List of technical staff with qualification and experience  
ii. Authorization of distribution / dealership -----  
iii. Any other: -----
9. **Monthly Turn Over:** -----
10. **Previous Experience** (name of organization where said or like equipment supplied/installed/commissioned):  
i. ----- ii. -----  
iii. ----- iv. -----  
v. ----- vi. -----  
vii. ----- viii. -----

Please enclose any supporting document

**Name and signature:** -----

**Date:** -----

**Seal:**

## Annexure-A

S. No.	Equipments Specification	Qty.
1.	<p><b>Desktop branded Computers</b></p> <p>Dell Optiplex 7040 MT, 6<sup>th</sup> Generation            Processor: Intel Core i7 Processor 6700, 3.4 Ghz,            Motherboard: Intel Q 170 Express            RAM: 8 GB DDR4            Hard Disk Drive: 1 TB SATA            Graphics: Intel Integrated            Branded Dell Keyboard (USB)            Branded Dell Mouse (USB)            DVD-RW Drive            Disply: Dell LED E2015H 20 inches Black widescreen</p>	60 units
2.	<p><b>Desktop branded Computers</b></p> <p>Dell Optiplex 7040 MT, 6<sup>th</sup> Generation            Processor: Intel Core i7 Processor 6700, 3.4 Ghz,            Motherboard: Intel Q 170 Express            RAM: 16 GB Dual Channles DDR4, 2666Mhz            Hard Dris Drive: 2 TB 7200 rpm+ 32 GB M.2 SSD cache            Graphics: Intel Integrated            Branded: Dell KB216 wired Keyboard (USB-English)            Branded Dell laser Mouse (USB)            DVD-RW Drive  <b>Without Disply</b></p>	27 units
3.	Monitor Dell LED E2416H 24 inches, Full HD widescreen (1920 x 1080)	17 units
4.	Multimedia Projector, ViewSonic Model PJD5 Series, PJD – 5134)	01 unit
5.	LED Monitor, Multimedia 18.5 inches	06 units
6.	Computer Power Supplies, 450 watt	15 units
7.	Scanner HP Scanjet G300 Flatted	1 units